

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: December 17, 2003 Division: Public Works

Bulk Item: Yes X No Department: Engineering/Construction Management

AGENDA ITEM WORDING: Receipt of monthly report on Change Orders reviewed by the County Administrator.

ITEM BACKGROUND: There were three (3) change orders considered and approved by the County Administrator for the period 11/04/03 – 12/02/03.

PREVIOUS RELEVANT BOCC ACTION: On September 9, 1998, Ordinance No. 026-1998 was adopted in order to provide that the County Administrator may approve separate, non-cumulative change orders for construction project contracts and professional service contracts in amounts not to exceed \$25,000.00 or 5% of the original contract price, whichever is greater. The BOCC requested a monthly report of all change orders considered by the County Administrator.

CONTRACT/AGREEMENT CHANGE: N/A

STAFF RECOMMENDATIONS:

TOTAL COST: N/A

BUDGETED: Yes X No

COST TO COUNTY: N/A

REVENUE PRODUCING: YES NO X **AMOUNT PER MONTH** **YEAR**

APPROVED BY: County Atty. OMB/Purchasing Risk Management

Item Prepared By: Stephanie Coffey, Construction Manager David S. Koppel, P.E., County Engineer

DIVISION DIRECTOR APPROVAL: Dart Pierce, Division Director

DOCUMENTATION: Included X To follow Not required

DISPOSITION: **AGENDA ITEM #** 019

**CHANGE ORDERS
CONSIDERED BY THE COUNTY ADMINISTRATOR
FOR THE PERIOD 11/04/03 – 12/02/03**

PROJECT	CO#	AMOUNT	DESCRIPTION	DATE CONSIDERED	CAUSE
Big Pine Key Roads X1	2	(\$1,921.65)	- Changed quantity	11/05/03*	Owner requested.
Harry Harris Tot lot	1	45 days	- Change need to complete work	11/04/03*	Owner requested.
Vetrans Park Landscaping	1	\$14,000.00	- Installation of Irrigation system	11/18/03*	Owner requested.

Total \$12,078.35

* Approved by County Administrator